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AGENDA COVER MEMO

AGENDA DATES: June 15, 2005 Work session
June 22, 2005 Public Hearing and Adoption (9:00 a.m.)

TO: Board of County Commissioners

DEPT.: County Administration

PRESENTED BY: William Van Vactor, County Administrator
David Garnick, Budget & Financial Planning Manager

AGENDA TITLE: **DISCUSSION/2005-2006 LANE COUNTY BUDGET, MAKING APPROPRIATIONS AND LEVYING TAXES**

I. MOTION

NONE, this is a discussion item only.

II. ISSUE OR PROBLEM

The Board of County Commissioners must adopt a FY 2005-2006 budget prior to July 1, 2005 (ORS 294). The Board is asked to give staff direction as to which items they want included in the final Adopted Budget Order and accompanying attachment.

III. DISCUSSION

A. Background

The County Administrator presented the Proposed FY 2005-2006 budget to the Lane County Budget Committee on May 3, 2005. The committee held a required public hearing and deliberated for several weeks, approving the budget and the taxing authority on May 17, 2005.

The notice and financial summary of the approved budget was published on June 12, 2005, in the Register Guard as required by state budget law for the June 22, 2005, public hearing. The Board may make adjustments within the funds, but may not increase appropriations by more than \$5,000 or 10 percent; whichever is greater, in any fund. The Board may also determine, make and declare tax levies equal to or less than that approved by the Budget Committee.

B. Analysis

BUDGET ADJUSTMENTS (Attachments A)

Lane County departments have requested a series of budget adjustments since the Budget Committee approved the budget. The proposed adjustments, summarized on Attachment A, are classified into several different groupings depending upon the level of review and analysis required, and whether or not they involve a policy issue. These groups include routine HOUSEKEEPING items and REBUDGETS, GRANT RELATED items, and POLICY ISSUES (new Adds, Reductions, or controversial items).

HOUSEKEEPING (no material provided except Attachment A)

These are technical adjustments that are the result of:

- recent Board actions,
- personnel reclassification/adjustments,
- updated information or corrections of errors or omissions in the Approved Budget.

REBUDGETS (no material provided except Attachment A)

These are FY 2004-2005 expenditures or projects with dedicated funding that will not be completed by June 30th as originally planned. The funding is therefore carried forward to complete the project or pay for the expense in the new fiscal year.

GRANT-RELATED (no material provided except Attachment A)

These adjustments are the result of notification from granting sources of revised or final funding awards.

POLICY ISSUES

There are two add packages, one reduction package, and one policy decision for the Board's review. The impact statements for the add and reductions packages are attached as Attachment E.

Add packages --

Health & Human Services - Fund 285

Due to increased non-general fund revenue available to provide additional services. Fund balance is being added, which is revenue that will be received from the City of Eugene as approved in their last supplemental budget and carried over to pay for detox services. Overall increase of 1.5 FTE which consists of three individual .5 increases; two that will continue and one temporary for FY 05-06 only. Additional .5 medical assistant will increase productivity of nurse practitioner and increase patient visits by 4 a day/approximately 1,000 per year. Extra help will increase the number of

dental visits. .50 Office assistant will provide more staff consistency, less administrative function, increase productivity and efficiencies to the energy services.

Animal Regulation – Fund 283

Subsequent to the Budget Committee's approval of the budget, meetings were held with the City of Eugene and a proposal was submitted to restore the 3.0 FTE reduction found in the proposed budget. The proposal entails raising license sale revenue estimates by \$100,000 and an increase in the City's contract of \$133,000. This issue is before the Eugene City Council on June 13, 2005, at which time they will make a final decision on the proposal. Staff recommends this proposal.

Reduction package –

Health & Human Services – Fund 286

Reduced personnel: un-fund 1.0 public health nurse position and .90 bi-lingual office assistant in order to shift staff from Healthy Start program. Reduce Sr. Office Assistant .25 FTE in Healthy Start program. Declined funding for Ryan White Case Management & Support Services due to increased contractual and information services demands on the federal funding. Elimination of nurse will mean high-risk clients will no longer have nurse assistance in advocating with other health care professionals or a nurse providing breast-feeding support. With reduction of Sr. OA, program will have reduced ability to maintain records and statistics.

Policy decisions -

Land Management originally budgeted \$71,000 in Title III funds, which was not approved; the department has since used Land Management cash balance to cover the deficit. Commissioner Morrisson has raised the possibility of using video lottery funding to make up the deficit.

SUMMARY

All adjustments are self-funding, have offsetting reductions, or there is sufficient other revenue to cover the costs.

LIST OF CONTRACTS (Attachment B)

Lane Manual 21.145(1)(l) permits the County Administrator to execute contracts that are specifically listed as part of the annual budget adoption order. Attachment B constitutes the required list. Included is a single letter indicating whether the contract is a Revenue or Expense contract, whether it is an Amendment or is granting an agency authority to Bill, the name of each contractor, the nature of the contract, the term and the contract amount.

INTERGOVERNMENTAL AGREEMENTS/DUES (Attachment C)

The list of Intergovernmental Agreements/Membership and Association Dues has traditionally been approved as a separate agenda item. Since this list has already been

reviewed and approved by the budget committee, and since there are no further changes recommended, the list has been included as Attachment C for Board approval in a manner similar to the List of Contracts contained in Attachment B.

WORKSHEET OF BUDGET ADDITIONS APPROVED BY THE BUDGET COMMITTEE (Attachment D)

A summary of budget changes approved by the Budget Committee is attached. This attachment shows the final changes to department budgets, including the technical adjustments proposed in this work session, and compares the resulting level of reductions between departments and service areas.

C. Alternative/Options

At the time of Adoption, the Board may choose to make adjustments to the budget. The only limitations are that:

- 1) Changes in any single fund cannot exceed \$5,000 or a 10 percent increase, whichever is greater, and
- 2) Tax levies may not be certified in an amount greater than what was approved by the Budget Committee.

D. Recommendation

It is recommended that the Board discuss the attached list of adjustments, contracts and intergovernmental dues/agreement. The Board should also discuss and provide direction on policy issues.

E. Timing

Final adoption must be completed prior to July 1, 2005, in order for the County to have the spending authority for the new fiscal year. Adoption is scheduled for June 22, 2005.

IV. IMPLEMENTATION

Upon final adoption, staff will prepare the forms required by ORS 294 and distribute accordingly.

V. ATTACHMENTS

Board Order: N/A- Will provide for June 22, 2005, meeting.

Attachment A: Recommended Adjustments to the Approved FY 2005-2006 Budget

Attachment B: List of Contracts

Attachment C: List of Intergovernmental Agreements/Dues

- Attachment D: Worksheet Summary of Approved Budget Committee Adds, Reductions and proposed adjustments for budget adoption.
- Attachment E: Impact Statements for Add and Reduction Packages

LANE COUNTY
ADJUSTMENTS TO THE APPROVED FY 2005-06 BUDGET

Fund	Department	Item No.	Adj. Type	Description of Adjustment	FTE Chng	Revenue Change	Expense Change	Net Effect On Fund	Package Ref #
124 General Fund	County Admin	1	RB	Rebudget Travel expenses for delegates working on Secure Rural Funds reauthorization from unspent funds in FY 04-05.	0.00	25,000	25,000	0	464
				Net Dept. Change	0.00	25,000	25,000	0	
124 General Fund	Gen Expense	2	RB	Reduce projected fund balance and reserves for rebudget of projected lapse in Sheriff's Office for capital projects see offset in Fund 435.	0.00	(425,000)	(425,000)	0	441 & 457
				Net Dept. Change	0.00	(425,000)	(425,000)	0	
124 General Fund	Assess & Tax	3	AD	New Requirement for A&T to handle manufactured home titling transactions. Estimate based on May actuals. Still concern that state fee allocated to A&T is not enough to cover staff expense of new unfunded mandate	0.00	17,400	17,400	0	462
				Net Dept. Change	0.00	17,400	17,400	0	
124 General Fund	Public Works	4	RB	Rebudget for Fund Balance allocated in Supplemental #3 of FY 04-05. Remove Title III revenue from Long Range Planning. Balance to Operational Contingency.	0.00	252,413	252,413	0	467
				Net Dept. Change	0.00	252,413	252,413	0	
				Net Fund Change	0.00	(130,187)	(130,187)	0	
250 Title III Projects	General Exp	5	H	Adjust Title III revenue and expense projects to match projection worksheets.	0.00	7,374	7,374	0	453
				Net Fund Change	0.00	7,374	7,374	0	
283 Animal Regulation Authority Fund	Mgmt Services	6	AD	Restore 3.0 FTE reduction in approved budget following negotiations with City. Requires increase in revenue estimates for license sales of \$100k	3.00	233,000	233,000	0	435 & 345
				Net Fund Change	3.00	233,000	233,000	0	
285 Inter-governmental Human Services Fund	Hlth & Human Svcs	7	H	Increase in revenue due to updated revenue projections and 2 new grants.	1.50	219,086	219,086		430
				Net Fund Change	1.50	219,086	219,086	0	

Attachment A

LANE COUNTY
ADJUSTMENTS TO THE APPROVED FY 2005-06 BUDGET

Fund	Department	Item No.	Adj. Type	Description of Adjustment	FTE Chng	Revenue Change	Expense Change	Net Effect On Fund	Package Ref #	
286 Health & Human Services Fund		8	RX	Adjust revenue and expenses to actuals. Includes unfunding 1.9 FTE vacant positions PHN & OA2B, reduce .25 FTE of Sr. OA in Healthy Start, and shift funding of other positions from Healthy Start to other Public Health programs to contain expenses within revised revenues.	(0.25)	(316,190)	(316,190)	0	423	
		9	GR	Adjust Revenue and expenses to match funding. Includes unfunding vacant position MHS in order to fully fund existing OA2 position # 50270 which was approved at .80 FTE in suppl # 2 of FY 04/05.	0.80	92,898	92,898	0	427	
		10	H	Technical adjustment to move \$ from contingency to fund .20 FTE of an existing OA2; add .05 FTE to position # 50068 (Family Mediator) which was added to FY 04/05 in supp. # 2; and to add 3.0 FTE MHA along with funding in FY 05/06 (addition was approved BO 05-3-30-15)	3.05	276,551	276,551	0	429	
		Net Fund Change				3.60	53,259	53,259	0	
435 Capital Improvement Fund	Mgmt Services	11	RB	Lapse of Sheriffs Office to be used 1/2 & 1/2 for SO capital projects and Public Health Building. Also includes fund balance estimate.	0.00	629,000	629,000	0	457	
		Net Fund Change				0.00	629,000	629,000	0	
		614 Benefits Fund	General Expense	12	H	Adjust PERS reserve - reserve of 4.66% of payroll to be applied to increased employer rate beginning in 05/06 rather than being placed in reserve. Move reserve amount of \$3,435,352 from reserves to m&s	0.00	0	0	461
Net Fund Change				0.00	0	0	0			
619 Motor & Equip Pool	Public Works	13	RB	Rebudget for Equipment originally planned for purchase in FY 04-05 to replace equipment loss from arson. Replacement has been delayed to FY 05-06. Purchase will be offset by insurance revenue of \$105,000 and Salvage sale of \$23,000. \$32k balance will come from the replacement reserve.	0.00	128,000	128,000	0	466	
		Net Fund Change				0.00	128,000	128,000	0	
		Net Fund Change				0.00	128,000	128,000	0	

**LIST OF CONTRACTS
FY 2005-06**

COUNTY DEPARTMENT/

<u>Name/Contractor</u>	<u>Nature of Contract</u>	<u>Term</u>	<u>\$</u>	<u>Value</u>
DEPARTMENT OF ASSESSMENT & TAXATION				
(none)				
DEPARTMENT OF CHILDREN AND FAMILIES				
E Birth to Three	Healthy Start Intensive Home Visiting	7/1/05 - 6/30/07	\$	364,713
E Relief Nursery	Healthy Start Intensive Home Visiting	7/1/05 - 6/30/07	\$	364,713
E Relief Nursery	Crisis Nursery Services (Metro)	7/1/05 - 6/30/07	\$	700,524
E Family Relief Nursery	Crisis Nursery Services (South Lane)	7/1/05 - 6/30/07	\$	298,434
DEPARTMENT OF COUNTY ADMINISTRATION				
E Molecular Probes	Economic Development	7/1/05 - 6/30/06		\$150,000
DEPARTMENT OF COUNTY COUNSEL				
(none)				
DEPARTMENT OF HEALTH & HUMAN SERVICES				
B Albertina Kerr Centers, Inc.	DD Comprehensive Services	7/1/05 - 6/30/07	\$	7,693,596
B Alternative Services Oregon, Inc.	DD Comprehensive Services	7/1/05 - 6/30/07	\$	3,769,664
B Alternative Work Concepts	DD Comprehensive Services	7/1/05 - 6/30/07	\$	319,886
B Alvord Taylor	DD Comprehensive Services	7/1/05 - 6/30/07	\$	4,095,084
B Arc of Lane County	DD Self-Directed Supports	7/1/05 - 6/30/07	\$	420,000
B Arc of Lane County	DD Comprehensive Services	7/1/05 - 6/30/07	\$	561,086
B Community Support Brokerage	DD Comprehensive Services	7/1/05 - 6/30/07	\$	400,494
B Dungarvin	DD Comprehensive Services	7/1/05 - 6/30/07	\$	2,048,436
B Genoa HealthCare LLC	Pharmacy Services	7/1/05 - 6/30/06	\$	1,000,000
B Good Neighbor Care	Mental Health Residence	7/1/05 - 6/30/06	\$	1,152,000
B Goodwill Industries of Lane and South Coast Counties	DD Comprehensive Services	7/1/05 - 6/30/07	\$	1,446,200
B Halfway House	Mental Health Residence	7/1/05 - 6/30/06	\$	1,220,000
B Health Net	Medical Services	7/1/05 - 6/30/08		600,000

E=Expense R=Revenue

B= Billing Authority A=Amendment

**LIST OF CONTRACTS
FY 2005-06**

COUNTY DEPARTMENT/ Name/Contractor	Nature of Contract	Term	\$	Value
B Independent Environments, Inc	DD Comprehensive Services	7/1/05 - 6/30/07	\$	2,467,402
B Lane Community College	DD Comprehensive Services	7/1/05 - 6/30/07	\$	1,080,856
B Lane Transit District	DD Transportation	7/1/05 - 6/30/08	\$	849,600
B Laurel Hill Center	Passages and psychiatric vocational rehab.	7/1/05 - 6/30/06	\$	665,575
B Lifewise	Medical Services	7/1/05 - 6/30/08	\$	600,000
B McKenzie Personnel Systems	DD Comprehensive Services	7/1/05 - 6/30/08	\$	403,884
B ODS	Dental Services	2/1/06 - 6/30/07	\$	250,000
B Oregon Supported Living Program	DD Comprehensive Services	7/1/05 - 6/30/07	\$	7,637,176
B Pearl Buck Centers	DD Comprehensive Services	7/1/05 - 6/30/07	\$	1,557,232
B Resource Connections of Oregon	DD Self-Directed Supports	7/1/05 - 6/30/07	\$	1,352,900
B Shangri-La	DD Comprehensive Services	7/1/05 - 6/30/07	\$	1,830,296
B ShelterCare	Mental Health Residence	7/1/05 - 6/30/06	\$	3,366,416
B South Lane Maintenance	DD Comprehensive Services	7/1/05 - 6/30/07	\$	295,220
B South Lane Mental Health	Supported Housing	7/1/05 - 6/30/06	\$	811,829
B Sulliger, Nancy	PASRR psychiatric evaluation	7/1/05 - 6/30/06	\$	153,568
E Albertina Kerr Youth & Family Center	Intensive treatment services for adolescents	10/1/05 - 9/30/06	\$	500,000
E Blachley - Lane Electric	Energy Vendor	10/1/05 - 9/30/08	\$	250,000
E Center for Family Development	Addiction Treatment Services	7/1/05 - 6/30/06	\$	213,441
E, A Center for Family Development	LaneCare provider panel	10/1/05 - 9/30/06	\$	972,000
E Central Lincoln Public Utility District	Energy Vendor	10/1/05 - 9/30/08	\$	550,000
E, A Child Center	LaneCare provider panel	10/1/05 - 9/30/06	\$	1,460,000
E Children's Farm Home	Intensive treatment services for adolescents	10/1/05 - 9/30/06	\$	500,000
E Christie School	Intensive treatment services for adolescents	10/1/05 - 9/30/06	\$	500,000
E, A Churchill, Libby	Nurse practitioner	7/1/05 - 6/30/06	\$	50,000
E, A Direction Services	LaneCare provider panel	10/1/05 - 9/30/06	\$	372,000
E Edgefield Children's Services	Intensive treatment services for	10/1/05 - 9/30/06	\$	500,000

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**LIST OF CONTRACTS
FY 2005-06**

COUNTY DEPARTMENT/ Name/Contractor		Nature of Contract	Term	\$	Value
		adolescents			
E	Emerald People's Utility District (EPUD)	Energy Vendor	10/1/05 - 9/30/08	\$	550,000
E	Emergence	Addictions Treatment Services	7/1/05 - 6/30/06	\$	151,322
E	Emergence	Drug Court	7/1/05 - 6/30/06	\$	174,006
E, A	Emergence	Bridge Program/Corrections - Addiction Treatment	7/1/05 - 6/30/06	\$	136,368
E, A	Emergence	Offender Outpatient Treatment	7/1/05 - 6/30/06	\$	265,559
E, A	Emergence	Problem Gambling Treatment	7/1/05 - 6/30/06	\$	227,682
E	Eugene School District 4J	School Based Health Center	7/1/05 - 6/30/06	\$	80,000
E	Eugene Water & Electric Board (EWEB)	Energy Vendor	10/1/05 - 9/30/08	\$	1,500,000
E, A	Eugene, City of	Agency Intake	10/1/05 - 9/30/07	\$	100,000
E	Good Samaritan	Acute hospitalization	10/1/05 - 9/30/06	\$	500,000
E	HIV ALLIANCE	HIV Services	7/1/05 - 6/30/06	\$	350,000
E	Housing and Community Services Agency (HACSA)	Weatherization	7/1/05 - 6/30/07	\$	2,500,000
E	Lane Electric Coop	Energy Vendor	10/1/05 - 9/30/08	\$	720,000
E, A	Laurel Hill	LaneCare provider panel	10/1/05 - 9/30/06	\$	906,000
E, A	Laurel Hill	Personal care attendant, transition services	7/1/05 - 6/30/06	\$	100,000
E, A	Looking Glass	LaneCare provider panel	10/1/05 - 9/30/06	\$	1,128,000
E, A	Looking Glass	Stepping Stone	10/1/05 - 9/30/06	\$	150,000
E, A	Mercy Hospital	Acute hospitalization	10/1/05 - 9/30/06	\$	500,000
E	Northwest Natural	Energy Vendor	10/1/05 - 9/30/08	\$	300,000
E, A	Options	LaneCare provider panel	10/1/05 - 9/30/06	\$	1,758,000
E, A	Oregon Family Support Network	Consumer Services	7/1/05 - 12/31/06	\$	52,500
E, A	Oregon Judicial Dept.	Defendant/Offender Management Services	7/1/05 - 6/30/06	\$	127,836
E, A	Oregon Psychiatric Partners	LaneCare provider panel	10/1/05 - 9/30/06	\$	100,000
E, A	Oregon Social Learning Program	LaneCare provider panel	10/1/05 - 9/30/06	\$	424,000
E, A	OUR Federal Credit Union	Budget Education	1/1/05 - 12/31/08	\$	180,000

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**LIST OF CONTRACTS
FY 2005-06**

<u>COUNTY DEPARTMENT/ Name/Contractor</u>		<u>Nature of Contract</u>	<u>Term</u>	<u>\$</u>	<u>Value</u>
E	PacifiCorp	Energy Vendor	10/1/05 - 9/30/08	\$	700,000
E	Parry Center for Children	Intensive treatment services for adolescents	10/1/05 - 9/30/06	\$	500,000
E, A	PeaceHealth	Acute hospitalization	10/1/05 - 9/30/06	\$	500,000
E, A	PeaceHealth Counseling	LaneCare provider panel	10/1/05 - 9/30/06	\$	66,000
E, A	PeaceHealth Oregon Region	Acute hospitalizatoin	7/1/05 - 6/30/06	\$	600,000
E	Performance Health Technology	Third Party Administrator	10/1/05 - 9/30/06	\$	582,420
E	Providence	Acute hospitalization	10/1/05 - 9/30/06	\$	500,000
E, A	Relief Nursery	Family Support Specialists	7/1/05 - 6/30/06	\$	125,833
E, A	Relief Nursery	LaneCare provider panel	10/1/05 - 9/30/06	\$	100,000
E	River Bend Youth Center	Intensive treatment services	10/1/05 - 9/30/06	\$	500,000
E, A	SAFE	Reduce Social Isolation	10/1/05 - 9/30/06	\$	124,560
E, A	SCAR/Jasper Mountain	Subacute crisis services child/adolescent	7/1/05 - 6/30/06	\$	550,000
E, A	SCAR/Jasper Mountain	LaneCare provider panel	10/1/05 - 9/30/06	\$	1,750,000
E, A	SCAR/Jasper Mountain	SAFE Center	10/1/05 - 9/30/06	\$	500,000
E	ShelterCare	Adult crisis services and respite	7/1/05 - 6/30/06	\$	495,859
E, A	ShelterCare	LaneCare provider panel	10/1/05 - 9/30/06	\$	832,000
E	South Lane Mental Health	Adult crisis and transition services	7/1/05 - 6/30/06	\$	50,000
E, A	South Lane Mental Health	LaneCare provider panel	10/1/05 - 9/30/06	\$	100,000
E, A	Sponsors	Housing, Crisis Funding, Release Subsidy for Offenders	7/1/05 - 6/30/06	\$	517,635
E	Springfield Utility Board (SUB)	Energy Vendor	10/1/05 - 9/30/08	\$	1,300,000
E, A	St. Vincent de Paul	Agency Intake	10/1/04 - 9/30/07	\$	450,000
E, A	Vergamini, Jerome	Child and adolescent psychiatry	7/1/05 - 6/30/06	\$	74,880
E	Waverly Children's Home	Intensive treatment services for adolescents	10/1/05 - 9/30/06	\$	500,000
E	Whitebird	Addiction Treatment Services	7/1/05 - 6/30/06	\$	103,227
E	WhiteBird	Mobile crisis	7/1/05 - 6/30/06	\$	240,000
E, A	WhiteBird	PATH grant	7/1/05 - 6/30/06	\$	180,000
E, A	WhiteBird	Telephone crisis	10/1/05 - 9/30/06	\$	269,000

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**LIST OF CONTRACTS
FY 2005-06**

COUNTY DEPARTMENT/

<u>Name/Contractor</u>	<u>Nature of Contract</u>	<u>Term</u>	<u>\$</u>	<u>Value</u>
E, A WhiteBird	LaneCare provider panel	10/1/05 - 9/30/06	\$	100,000
E, A WhiteBird	Crisis Phone	10/1/05 - 9/30/06	\$	100,000
E Willamette Family Treatment Services	A&D Treatment Services	7/1/05 - 6/30/06	\$	2,608,241
R City of Eugene/City of Springfield	Social Services Program	7/1/05 - 6/30/06	\$	1,863,544
R, A Emerald People's Utility District (EPUD)	ERAP, REACH and AFP	1/1/05 - 12/31/07	\$	137,500
R Eugene Rehabilitation and Speciality Care	Mental Health Residence	7/1/05 - 6/30/06	\$	140,160
R, A Eugene Water & Electric Board (EWEB)	Energy Share and ESP	8/5/04 - 12/31/07	\$	2,500,000
R Human Services Coalition of Lane County	Youth Services	7/1/05 - 6/30/08	\$	300,000
R Oregon State, Dept. of Corrections (DOC)	Community Corrections Act Funding	7/1/05 - 6/30/07	\$	18,103,695
R Oregon, State Dept. of Human Services (DHS)	H&HS Local Admin, DD, MH, AD	7/1/05 - 6/30/06	\$	63,399,984
R Oregon, State Dept. of Human Services (DHS)	Managed Mental Health (LaneCare)	10/1/05 - 9/30/06	\$	16,500,000
R Oregon, State Dept. of Human Services (DHS)	Public Health	7/1/05 - 6/30/06	\$	3,300,000
R Oregon, State Dept. of Human Services (DHS)	A&D Family Support Specialists	5/1/05 - 4/30/08	\$	397,368
R PeaceHealth	Latino Medical Services	7/1/05 - 6/30/06	\$	102,000
R Springfield School District	Medical Services	1/1/04 - 6/30/06	\$	110,949
R State of Oregon - HCS	Various Housing & Community Services Programs	7/1/05 - 6/30/07	\$	9,705,875
R U.S. Dept. of HUD	Chronically Homeless Project	7/1/05 - 6/30/07	\$	100,000
R U.S. Dept. of HUD	Family Shelter	2/1/06 - 1/31/07	\$	82,208
R U.S. Dept. of HUD	Homespace	7/1/06 - 6/30/07	\$	134,737
R U.S. Dept. of HUD	Housing Scholarship	2/1/06 - 1/31/07	\$	58,567
R U.S. Dept. of HUD	Latino Housing	2/1/06 - 1/31/07	\$	94,458
R U.S. Dept. of HUD.	Open Doors	7/1/06 - 6/30/07	\$	143,307
R U.S. Dept. of HUD	Royal Safe Haven	2/1/06 - 1/31/07	\$	191,815

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**LIST OF CONTRACTS
FY 2005-06**

COUNTY DEPARTMENT/

	<u>Name/Contractor</u>	<u>Nature of Contract</u>	<u>Term</u>	<u>\$</u>	<u>Value</u>
R	U.S. Dept. of HUD	Shankle Safe Haven	1/1/07 - 12/31/07	\$	378,850
R	U.S. Dept. of HUD	Homeless Youth & Young Parents	7/1/06 - 6/30/07	\$	108,973
R	U.S. Dept. of HUD	Safe Homes for Youth	7/1/06 - 6/30/08	\$	49,244

DEPARTMENT OF INFORMATION SERVICES

E	LCOG	Regional GIS/CPA Agreement	7/1/05 - 6/30/06	\$	123,095
E	LCOG	Telephone Services	7/1/05 - 6/30/06	\$	127,640
R	Cities of Eugene, Springfield, LCOG, EWEB and Lane County	RIS Partner Services Agreement	7/1/05-6/30/06	\$	8,682,316

DEPARTMENT OF MANAGEMENT SERVICES

R	City of Eugene	Animal Regulation Services	7/1/05 - 6/30/06	\$	628,000
E	Moss Adams, LLP	Audit Services	7/1/04 - 6/30/06	\$	299,925
A	US Bank	Banking Services	FY 06, 07, 08	\$	225,000

DEPARTMENT OF PUBLIC SAFETY

R	City of Creswell	Law Enforcement	7/1/05 - 6/30/06	\$	290,455
R,A	City of Eugene	Inmate Housing	7/1/05 - 6/30/06	\$	588,544
R,A	City of Eugene	Eugene Road Crew	7/1/05 - 6/30/06	\$	69,672
R	City of Springfield	Inmate Housing	7/1/05 - 6/30/06	\$	173,101
R	City of Veneta	Law Enforcement	7/1/05 - 6/30/06	\$	398,711
R	Marine Board	Marine Law Enforcement/Safety	7/1/05 - 6/30/06	\$	335,486
R	Interagency (City of Eugene, City of Springfield, OR State Police	INET Termination	7/1/04 - 6/30/06	\$	103,859
R,A	Bureau of Land Management	Marijuana Eradication	7/1/05 - 9/30/05	\$	30,000
R,A	Siuslaw Nat. Forest	Marijuana Eradication	7/1/05 - 11/1/05	\$	35,000
E,A	Lane Comm. College	Inmate Education	7/1/05 - 6/30/06	\$	170,000
E	Weyerhaeuser Co.	Comm. Site Lease	2/19/06 - 2/18/11	\$	15,000
E	Bureau of Land Management	Comm. Site Lease	6/1/05 - 12/31/25	\$	-
E	Interagency (City of Eugene, City of Springfield, OR State Police	Interagency Drug Lab Response Team	7/1/04 - Indef	Not to exceed \$30,000/year	

E=Expense R=Revenue

B= Billing Authority A=Amendment

**LIST OF CONTRACTS
FY 2005-06**

COUNTY DEPARTMENT/

	<u>Name/Contractor</u>	<u>Nature of Contract</u>	<u>Term</u>	<u>\$</u>	<u>Value</u>
E	State of Oregon (Price Agreement)	Vehicles - Crown Vics (PO)	7/1/05 - 6/30/06	\$	300,000

DEPARTMENT OF PUBLIC WORKS

Fund 216 - Parks

Fund 225 - Roads

R	City of Eugene	Appraisal Services	7/01/05 - 6/30/06	\$	150,000
R	City of Eugene	Materials Testing	7/01/05 - 6/30/08	\$	150,000
R	City of Eugene	Guardrail Services	7/01/05 - 6/30/08	\$	150,000
R	City of Eugene	Traffic Signal Services	7/01/05 - 6/30/08	\$	150,000
R	City of Springfield	Materials Testing	7/01/05 - 6/30/07	\$	150,000
R	City of Springfield	Maint/Guardrail Services	7/01/05 - 6/30/07	\$	150,000
R	ODOT	Funds Exchange	7/01/05 - 6/30/08	\$	711,000
R	ODOT	Striping	7/01/05 - 6/30/08	\$	150,000
R, E	ODOT	Reciprocal Maintenance Services	7/01/05 - 6/30/08	\$	300,000
E, A	CH2M Hill	Bridge Design Consultation	5/01/05 - 6/30/07	\$	200,000
E, A	Otak, Inc.	Bridge Design Consultation	5/01/05 - 6/30/07	\$	450,000
E, A	Otak, Inc.	Fish culvert consultation	4/01/05 - 4/01/06	\$	80,000
E	Vigil-Agrimis	Fish culvert consultation	4/01/05 - 4/01/06	\$	70,000
E	LCOG		6/01/05 - 06/30/06	\$	120,000

DEPARTMENT OF YOUTH SERVICES

E	Looking Glass	Pathways	7/1/05 - 6/30/06	\$	513,920
E, A	Looking Glass	Bridges	7/1/05 - 6/30/06	\$	388,862
E	Eugene Ctr. Family Dev.	Psychological Svcs.	7/1/05 - 6/30/06	\$	150,000
E	Oregon Social Learning Ctr.	Treatment Foster Care	7/1/05 - 6/30/06	\$	135,070
R	U.S. Dept. of Justice	Breaking the Cycle	3/1/99 - 6/30/06	\$	232,000
R	U.S. Dept. of Justice	Drug Court	4/1/02 - 3/31/06	\$	357,515
R	Oregon Dept. of Human Services	Pathways/TSAC (BRS \$'s)	7/1/05 - 6/30/06	\$	500,000
R	Oregon State (JCCP)	OYA/OR Criminal Justice Comm.	7/1/05 - 6/30/06	\$	836,288

E=Expense R=Revenue

B= Billing Authority A=Amendment

**LIST OF CONTRACTS
FY 2005-06**

COUNTY DEPARTMENT/

	<u>Name/Contractor</u>	<u>Nature of Contract</u>	<u>Term</u>	<u>\$</u>	<u>Value</u>
R	Fed. Health & Hum. Svcs.	SAMSA	7/1/05 - 6/30/06	\$	232,200
R	Lane ESD	SAFE Schools	10/1/02-1/30/06	\$	313,243
R	Workforce Partnership	Workforce Initiative	3/1/05-61/30/06	\$	120,000

DISTRICT ATTORNEY'S OFFICE

(none)

GENERAL EXPENSE

E	CVALCO	Visitor Marketing Services	7/1/05 - 6/30/06	\$	1,141,000
E	OSU Extension Services	Extension Services	7/1/05 - 6/30/06	\$	554,207
E	LRAPA	Regional Air Pollution Dues	7/1/05 - 6/30/06	\$	102,000

JUSTICE COURTS

(none)

E=Expense R=Revenue

B= Billing Authority A=Amendment

FY 2005-2006

ATTACHMENT C

Intergovernmental Agreements, Association and Membership Dues

Agency / Association	FY 01-02		FY 02-03		FY 03-04		FY 04-05		FY 05-06		Funding Breakdown		
	Board Adopted	Adopted	Board Adopted	Adopted	Adjust Budget	Adopted Budget	Adopted Budget	Adopted Budget	Proposed Budget	Proposed Budget	Disc Gen Fund	Road Fund	Video Lottery
Lane Council of Gov. Dues	71,051		73,653		75,475	68,682		77,405				38,702	38,702
Assoc. Oregon Counties (AOC) Total	80,815		82,815		83,888	83,888		85,818			42,576	43,241	
- Association Dues	41,880		42,927		44,000	44,000		45,012					
- Public Lands Dues	13,935		14,888		14,888	14,888		15,231					
- Subcomm. on Fed. Forest Issues	25,000		25,000		25,000	25,000		25,575					
Council of Forest Trust Lands	700		3,400		3,420	3,420		3,696				3,696	
Local Gov't Boundary Comm.	21,168		24,850		21,933	21,933		22,737			22,437		
Oregon Coastal Zone Mgmt Assoc.	8,500		8,500		8,500	8,500		8,500					8,500
East Lane Soil & Water Conser. Dist.	13,380		13,380		13,380	13,380		13,380					13,950
National Assoc. of Counties Dues (NAC	5,150		5,550		5,772	5,882		5,882			4,117	1,765	
Lane Regional Air Pollution Authority	98,275		98,275		98,275	99,258		101,511				101,541	
Cascade Pacific RC & D	400		400		400	400		400					400
Metropolitan Partnership	70,000		100,000		100,000	100,000		100,000					100,000
O&C Membership Dues	27,715		27,715		37,893	37,893		40,097			40,097		
O&C Legal Dues	15,000		0		7,500	7,500		7,500			7,500		
O&C Endowment Fund Planning	150,710		75,333		0	0		0					
Metro Cable Television	51,609		52,899		54,409	54,409		58,218			58,218		
Public Access TV	7,500		7,500		0	0		0					
Rural Cable Franchise	40,000		40,000		0	0		0					
Animal Damage Control	25,200		25,200		12,600	0		0					
Payment In-lieu of Taxes (HACSA)	8,228		8,228		0	0		0					
Cascadia Task Force/So. Will. Researc	995		995		995	995		995					995
Food for Lane County Grass Roots Ga	0		0		1,000	1,000		1,000			1,000		
Unallocated Contingency	1,000		1,000		1,000	0		0					
TOTAL	697,396	649,693	526,440	507,140	527,439	175,946	188,945	162,547					

Increase
from Current
20,298
4.00%

LANE COUNTY
ADJUSTMENTS TO THE PROPOSED FY 2005-06 BUDGET

Fund	Department	Item No.	Adj. Type	Description of Adjustment	FTE Chng	Revenue Change	Expense Change	Net Effect On Fund	Package Ref #
124 General Fund	County Admin	1	AD	Additional funds for higher-level advertising campaigns in Public Information	0.00		50,000	(50,000)	399
				Net Dept. Change	0.00	0	50,000	(50,000)	
124 General Fund	Gen Expense	2	H	Reduce reserves to cover AD packages for County Admin, SAVE Committee and Watermaster	0.00		(204,200)	204,200	442
				Net Dept. Change	0.00		2,000	(2,000)	401
124 General Fund	Sheriff's Office	5	AD	Approve add package for additional deputy to cover burglary investigation & property recovery.	1.00		149,700	(149,700)	402
				Net Dept. Change	1.00	0	149,700	(149,700)	
283 Animal Regulation Authority Fund	Mgmt Services	6	AD	Approve add package for Administrative Analyst in LCARA to implement the licensing and rabies program. To be paid for with reserves. Expense moved from reserve to personnel & M&S total \$67,584.	1.00		0	0	353
				Net Fund Change	1.00	0	0	0	
484 Animal Regulation Authority Fund	Mgmt Services	7	AD	Additional revenue to be received from Springfield following audit of actual expenses and updating of contract. Funds placed in capital fund.	0.00	12,000	12,000	0	396
				Net Fund Change	0.00	12,000.00	12,000.00	0.00	

Attachment D

**FY 2005-06
BUDGET IMPACT STATEMENT
ADDITION**

Department: Health & Human Services

Type of Change: Service

Division/Program: Human Services Commission

Dept/Div Priority:

Package Title: Add HSC Fund 285

Decision Pkg #: 430

Affected Service: Human Services Commission

Effective Date: 7/1/05

Fiscal Impact:	Revenue	\$ 219,086
	Personnel	\$ 197,261
	M&S	\$ 137,217
	Cap Outlay	\$
	Cap Projects	\$
	Res& Conting	\$(115,392)
	Total Expense	\$219,086
	Net Cost	\$0

FTE 1.5 FTE

Description & Justification:

A. This add is due to increased non general fund revenues available to provide additional services. Fund Balance was added, which is revenue that will be received from the City of Eugene as approved in their last Supplemental Budget and carried over to pay for detox services.

B. The overall 1.5 FTE increase consists of three individual .50 increases; two that will continue and one temporary for FY 05-06 only. The expense increases in personnel are: 1) four positions have salary increases, two physicians due to revised County Comp Plan salary amounts for physicians and two positions that were vacant at the time of the budget preparation; 2) a vacant position in the Community Health Center was converted to one and a half lower cost positions, which will increase productivity, therefore increasing revenue above what's needed to fund the difference in expense (.50 additional) 3) increase in extra help in the Community Health Center, which will increase productivity, therefore increasing revenue above what's needed to fund the expense increase; 4) one temporary position in the energy program converted to a permanent position due to increased year-round need and growth of program with the difference funded by reductions in Materials & Services(.50 additional); and 5) one additional temporary position needed to work on the 10-year homeless plan as required by our HUD grant funded with revised State revenue projections(.50 additional).

C. The increase in Materials & Services is due to agency payments, which consists of an increase in detox services as noted above in A., a reduction in the agency payment cut as noted below in D., plus a new HUD grant.

D. Contingency in the general HSC budget was reduced based on a decision made by both the HSC Budget Planning Committee and the HSC Board to reduce the amount of cuts to contracted agency payment services. Contingency in the Community Health Centers budget was reduced to cover the physicians' increases noted above.

Long Term Outlook:

B. 1) These salaries were funded with existing consistent revenues that are projected to continue in the future.

Attachment E

B.2) The Springfield High School Community Health Center site will continue to need the additional .50 Medical Assistant to be productive, meet the need and generate additional revenue, which will cover the cost of this position.

B. 3) This is extra help which will only be used and spent if the additional revenue is generated to support it.

B. 4) The energy program will continue to need the additional .50 Office Assistant, which will continue to be funded with the EWEB revenue contract for services.

B. 5) This is a temporary position that is not expected to continue beyond FY 05-06.

C. A portion of these increases are funded with existing consistent revenues; a new 3-year HUD grant (7/1/05 – 6/30/08) that, based on past experience, is expected to continue. The increase in detox services are a one-time only revenue source for use over the next two years and services will be reduced back to the original amount after that time.

Service Impact:

B. 2) This additional .50 Medical Assistant will increase productivity of the Nurse Practitioner and increase patient visits by 4 a day/approximately 1,000 per year.

B. 3) This extra help will increase the number of dental visits.

B. 4) Adding .50 FTE and making this a permanent Office Assistant will provide more staff consistency, less administrative function, increase productivity and efficiencies to the energy services.

C. This will keep Mental Health Crisis Intervention services in place for the IMPACT program that manages users of the system who are chronically mentally ill; continue to fund Information and Referral as it has been for six months until the new 411 system is put into place by United Way; and add a new outreach service that will identify approximately 100 chronically homeless adults with severe persistent mental illness per year that are eligible for mainstream benefits and help them to access those benefits.

BUDGET IMPACT STATEMENT CHECKLIST

Attach to corresponding Budget Impact Statement

1. Basic Information:

Department: Health & Human Services

Div./Program: HSC

Package Title : Human Services Commission

Dec. Pkg No.: 430

2. Lane County's Goals:

Indicate which Goal(s) are addressed by this request.

- | | | | |
|---------------------------|---------------|---------------------------------------|---------------|
| • Strong Regional Economy | <u> </u> | • Appropriate Community Development | <u> </u> |
| • Citizen Participation | <u> </u> | • Maintain Health Environment | <u> </u> |
| • Basic Social Support | <u> X </u> | • Protect the Public's Assets | <u> </u> |
| • Public Safety | <u> </u> | • Efficient, Effective Admin. Support | <u> </u> |

3. Lane County's Initiatives and Strategies;

Indicate applicable strategies and whether dollars are for planning or implementation. N/A

A. Service Improvement	Strategy	\$ To Plan?	\$ To Implement?
A1 – Reorganization Opportunities	<u> </u>	<u> </u>	<u> </u>
A2 – Flexible Staffing	<u> </u>	<u> </u>	<u> </u>
A3 – Electronic Access to Services	<u> </u>	<u> </u>	<u> </u>
A4 – Continuous Quality Improvement	<u> </u>	<u> </u>	<u> </u>
B. Resource Planning and Allocation			
B1 – Develop Plans for Chief Resources	<u> </u>	<u> </u>	<u> </u>
B2 – Refine Communications Plan	<u> </u>	<u> </u>	<u> </u>
B3 – Allocate Resources Strategically	<u> </u>	<u> </u>	<u> </u>
C. Performance Management			
C1 – Refine Countywide Goals	<u> </u>	<u> </u>	<u> </u>
C2 – Refine Department Planning	<u> </u>	<u> </u>	<u> </u>
C3 – Strengthen Analytical Abilities	<u> </u>	<u> </u>	<u> </u>
C4 – Strategic Plan Implementation	<u> </u>	<u> </u>	<u> </u>
D. Revenue Development			
D1 – Develop Revenue Strategies	<u> </u>	<u> </u>	<u> </u>
D2 – Identify & Recover User Fees	<u> </u>	<u> </u>	<u> </u>
D3 – Entrepreneurial Opportunities	<u> </u>	<u> </u>	<u> </u>
D4 – Intergov. Rev. & Private Donations	<u> </u>	<u> </u>	<u> </u>
D5 – Continue County Federal Payments	<u> </u>	<u> </u>	<u> </u>

4. Section B3, Allocating Resources Strategically:

Under Direct Public Services or Support Services Category, indicate priority level addressed.

A. Direct Public Services

1st Priority: Critical life & health safety needs. _____

2nd Priority: Emphasis on safety (property, infrastructure, health, basic needs, and programs serving youth. X

3rd Priority: Mandated Services not found in priorities 1 or 2. _____

4th Priority: Meets Goals and sound fiscal reasons below:

- Generates revenue (beyond indirect) for General Fund. _____
- Will have no indirect negative impact on Gen. Fund. X
- Leverages funds supporting other high priority svcs. X
- Supported by funds that cannot be used by Gen. Fund. X
- Generates revenue for Lane County citizens. _____

5th Priority (explain): _____

B. Countywide and Department Central Support Services

Must be proportionate to direct services at each priority level.

1st Priority:

- Reduce risk of loss _____
- Assure sound fiscal management _____
- Maintain Reserve Fund _____
- Provide direct support to Board/depts _____
- Support Human Resources _____
- Maintain infrastructure and systems _____

2nd Priority:

- Provide support to direct service depts X

3rd Priority:

- Provide Countywide coordination _____

5. Resource Allocation Principles that apply to all budgetary situations:

	Yes	No	N/A
A. Is this a service of countywide benefit?	<u> X </u>	_____	_____
B. If yes, is it funded by a broad-based revenue?	_____	<u> X </u>	_____
C. Does the funding source provide flexibility in how the funds are spent?	_____	<u> X </u>	_____
D. Does this request leverage County dollars?	<u> X </u>	_____	_____
E. Does this expense increase efficiency or improve effectiveness?	<u> X </u>	_____	_____
F. Does this proposal impact other departments or agencies?	_____	<u> X </u>	_____
G. Does this proposal create future cost impacts for Lane County citizens?	_____	<u> X </u>	_____
H. If this program is for General Fund supported countywide services, has it been slated for growth by the Board	_____	_____	<u> X </u>

	Yes	No	N/A
I. Is there good evidence that the proposal will benefit lane county citizens?	<u>X</u>	___	___
J. Does this proposal reflect the appropriate balance between direct public service and support services?	___	___	<u>X</u>
K. Could the program be enhanced by user fees and reduce program costs or expand services?	___	___	<u>X</u>
L. Does this proposal include funding for infrastructure maintenance and/or replacement?	___	___	<u>X</u>
6. Resource Allocation Principles that apply to Reductions:			
A. Was the reduction across-the-board or made on the basis of established criteria?	___	___	___
B. Has the possibility of re-directing revenue from other services been considered?	___	___	___
C. Will the proposed reduction leave a viable, quality program in place?	___	___	___
D. Does the proposed reduction reduce funding for infrastructure maintenance or replacement?	___	___	___
E. If this is a General Fund reduction, did you consider the following?			
• Reduced/eliminated funding to outside agencies not funded by a dedicated revenue source and not controlled by the BCC.	___	___	___
• Make service level reductions on a case-by-case basis focusing first on areas where there is discretionary General Fund support.	___	___	___
• Are new discretionary Gen. Fund sources possible or can dedicated discretionary sources be undedicated by the BCC?	___	___	___
• Have innovations which reduce General Fund use been explored/encouraged?	___	___	___
F. Road Fund priorities will be as follows:			
• Has operation, maintenance and preservation (OM&P) of the existing County road system received the highest priority?	___	___	___
• To the extent possible, have OM&P activities been funded primarily by user fees from the State Highway Fund and timber receipts?	___	___	___
• Have timber receipts, beyond those needed for OM&P been used to fund modernization projects and revenue sharing?	___	___	___
• Have modernization projects decreased significantly enough that staff resources devoted to these projects should be decreased?	___	___	___
G. Have any services been reduced below a threshold level that places the safety of citizens or County employees substantially at risk?	___	___	___

**FY 2005-06
BUDGET IMPACT STATEMENT
REDUCTION**

Department: Health & Human Services

Type of Change: Service

Division/Program: Public Health

Dept/Div Priority:

Package Title: Reduce Caseload Delivery-FTE

Decision Pkg #: 423

Affected Service: Public Health - HS & Subcontracts

Effective

Date: 7/1/05

Fiscal Impact:

Revenue	\$ (316,190)
Personnel	\$ (120,725)
M&S	\$ (195,465)
Cap Outlay	\$
Cap Projects	\$
Transfers	\$
Total Expense	\$(316,190)
Net Cost	\$ (316,190)

FTE (.25) FTE

Description & Justification: Reduced personnel: Unfund 1.0 Public Health Nurse position and .90 Bi-lingual Office Assistant in order to shift staff from Healthy Start program. Reduce Sr. Office Assistant .25 FTE in Healthy Start program. Declined funding for Ryan White Case Management and Support Services.

Long Term Outlook: With continued reductions in the Healthy Start program, there will be less ability from the system perspective to identify and work with the high risk families in order to reduce child abuse and neglect as well as affirm families in positive parenting and healthy children.

Service Impact: Within the Healthy Start reductions, the elimination of the public health nurse position will mean that high risk clients will no longer have nurse assistance in advocating with other health care professionals or a nurse providing breast feeding support. It also means that home visitors will no longer have a nurse for professional consultation. With the reduction of the Sr. OA position, the program will have a reduced ability to maintain records and statistics. The Ryan White Case Management and Support Services is federal funds provided through DHS/Health Services to the local public health authority. The decision was made not to accept these funds this year due to the increased contractual and information services demands of the federal funding. Through discussion with the state staff at DHS/Health Services, a bidding process will be done by the state to secure a subcontractor in Lane County to continue providing these services. These funds have traditionally been subcontracted out and a very small portion of funding for administrative oversight and contract monitoring was maintained by Lane County Department of Health and Human Services. The services to clients will continue through a subcontracted agency.

BUDGET IMPACT STATEMENT CHECKLIST

Attach to corresponding Budget Impact Statement

1. Basic Information:

Department: Health & Human Services

Div./Program: Public Health

Package Title : Healthy Start/Technical Reductions-P.H.

Dec. Pkg No.: 423

2. Lane County's Goals:

Indicate which Goal(s) are addressed by this request.

- | | | | |
|---------------------------|---------------|---------------------------------------|---------------|
| • Strong Regional Economy | <u> </u> | • Appropriate Community Development | <u> </u> |
| • Citizen Participation | <u> </u> | • Maintain Health Environment | <u> </u> |
| • Basic Social Support | <u> X </u> | • Protect the Public's Assets | <u> </u> |
| • Public Safety | <u> </u> | • Efficient, Effective Admin. Support | <u> </u> |

3. Lane County's Initiatives and Strategies;

Indicate applicable strategies and whether dollars are for planning or implementation.

A. Service Improvement	Strategy	\$ To Plan?	\$ To Implement?
A1 – Reorganization Opportunities	<u> </u>	<u> </u>	<u> </u>
A2 – Flexible Staffing	<u> </u>	<u> </u>	<u> </u>
A3 – Electronic Access to Services	<u> </u>	<u> </u>	<u> </u>
A4 – Continuous Quality Improvement	<u> </u>	<u> </u>	<u> </u>
B. Resource Planning and Allocation			
B1 – Develop Plans for Chief Resources	<u> </u>	<u> </u>	<u> </u>
B2 – Refine Communications Plan	<u> </u>	<u> </u>	<u> </u>
B3 – Allocate Resources Strategically	<u> </u>	<u> </u>	<u> X </u>
C. Performance Management			
C1 – Refine Countywide Goals	<u> </u>	<u> </u>	<u> </u>
C2 – Refine Department Planning	<u> </u>	<u> </u>	<u> </u>
C3 – Strengthen Analytical Abilities	<u> </u>	<u> </u>	<u> </u>
C4 – Strategic Plan Implementation	<u> </u>	<u> </u>	<u> </u>
D. Revenue Development			
D1 – Develop Revenue Strategies	<u> </u>	<u> </u>	<u> </u>
D2 – Identify & Recover User Fees	<u> </u>	<u> </u>	<u> </u>
D3 –Entrepreneurial Opportunities	<u> </u>	<u> </u>	<u> </u>
D4 –Intergov. Rev. & Private Donations	<u> </u>	<u> </u>	<u> </u>
D5 –Continue County Federal Payments	<u> </u>	<u> </u>	<u> </u>

4. Section B3, Allocating Resources Strategically:

Under Direct Public Services or Support Services Category, indicate priority level addressed.

A. Direct Public Services

1st Priority: Critical life & health safety needs. _____

2nd Priority: Emphasis on safety (property, infrastructure, health, basic needs, and programs serving youth. X

3rd Priority: Mandated Services not found in priorities 1 or 2. _____

4th Priority: Meets Goals and sound fiscal reasons below:

- Generates revenue (beyond indirect) for General Fund. _____
- Will have no indirect negative impact on Gen. Fund. _____
- Leverages funds supporting other high priority svcs. _____
- Supported by funds that cannot be used by Gen. Fund. _____
- Generates revenue for Lane County citizens. _____

5th Priority (explain): _____

B. Countywide and Department Central Support Services

Must be proportionate to direct services at each priority level.

1st Priority:

- | | | | |
|----------------------------------|-------|---|-------|
| • Reduce risk of loss | _____ | • Provide direct support to Board/depts | _____ |
| • Assure sound fiscal management | _____ | • Support Human Resources | _____ |
| • Maintain Reserve Fund | _____ | • Maintain infrastructure and systems | _____ |

2nd Priority:

- Provide support to direct service depts _____

3rd Priority:

- Provide Countywide coordination _____

5. Resource Allocation Principles that apply to all budgetary situations:

	Yes	No	N/A
A. Is this a service of countywide benefit?	_____	_____	<u>X</u>
B. If yes, is it funded by a broad-based revenue?	_____	_____	<u>X</u>
C. Does the funding source provide flexibility in how the funds are spent?	_____	_____	<u>X</u>
D. Does this request leverage County dollars?	_____	_____	<u>X</u>
E. Does this expense increase efficiency or improve effectiveness?	_____	_____	<u>X</u>
F. Does this proposal impact other departments or agencies?	_____	_____	<u>X</u>
G. Does this proposal create future cost impacts for Lane County citizens?	_____	_____	<u>X</u>
H. If this program is for General Fund supported countywide services, has it been slated for growth by the Board	_____	_____	<u>X</u>

	Yes	No	N/A
I. Is there good evidence that the proposal will benefit lane county citizens?	<u> </u>	<u> </u>	<u> X </u>
J. Does this proposal reflect the appropriate balance between direct public service and support services?	<u> </u>	<u> </u>	<u> X </u>
K. Could the program be enhanced by user fees and reduce program costs or expand services?	<u> </u>	<u> </u>	<u> X </u>
L. Does this proposal include funding for infrastructure maintenance and/or replacement?	<u> </u>	<u> </u>	<u> X </u>
6. Resource Allocation Principles that apply to Reductions:			
A. Was the reduction across-the-board or made on the basis of established criteria?	<u> X </u>	<u> </u>	<u> </u>
B. Has the possibility of re-directing revenue from other services been considered?	<u> X </u>	<u> </u>	<u> </u>
C. Will the proposed reduction leave a viable, quality program in place?	<u> X </u>	<u> </u>	<u> </u>
D. Does the proposed reduction reduce funding for infrastructure maintenance or replacement?	<u> </u>	<u> X </u>	<u> </u>
E. If this is a General Fund reduction, did you consider the following?			
• Reduced/eliminated funding to outside agencies not funded by a dedicated revenue source and not controlled by the BCC.	<u> </u>	<u> </u>	<u> X </u>
• Make service level reductions on a case-by-case basis focusing first on areas where there is discretionary General Fund support.	<u> </u>	<u> </u>	<u> X </u>
• Are new discretionary Gen. Fund sources possible or can dedicated discretionary sources be undedicated by the BCC?	<u> </u>	<u> </u>	<u> X </u>
• Have innovations which reduce General Fund use been explored/encouraged?	<u> </u>	<u> </u>	<u> X </u>
F. Road Fund priorities will be as follows:			
• Has operation, maintenance and preservation (OM&P) of the existing County road system received the highest priority?	<u> </u>	<u> </u>	<u> X </u>
• To the extent possible, have OM&P activities been funded primarily by user fees from the State Highway Fund and timber receipts?	<u> </u>	<u> </u>	<u> X </u>
• Have timber receipts, beyond those needed for OM&P been used to fund modernization projects and revenue sharing?	<u> </u>	<u> </u>	<u> X </u>
• Have modernization projects decreased significantly enough that staff resources devoted to these projects should be decreased?	<u> </u>	<u> </u>	<u> X </u>
G. Have any services been reduced below a threshold level that places the safety of citizens or County employees substantially at risk?	<u> </u>	<u> X </u>	<u> </u>